

## Closing Checklist

We will not confirm a closing time until we have confirmation that the following items have been completed and received:

- Landlord's Approval of Assignment or New Lease
- Definitive Purchase Agreement signed by all parties (and all Amendments)
- Equipment List
- Allocation of Purchase Price
- Final Inventory Amount (if purchase price is to be adjusted)
- Signed Franchisor Approval (if applicable)
- Vehicle Title Information (if applicable)
- Buyer Funds (wired funds into escrow account or copy of cashier's check)
- Release of Liens or Payoff Letters
- Lender's Instructions (if third-party financing)
- Adjustments and Prorations (if purchase price is to be adjusted)
- Wiring Instructions for Seller's Funds
- Stock Ledger of all Shareholders and Copies of Stock Certificates (if applicable)
- Contingency Removal/Authorization to Close

Should you have a question regarding any item on this checklist or would like to schedule a closing, please call us toll-free at **1-800-520-2269**.