

VEHICLE TRANSFER CHECKLIST

(complete one form for each vehicle)

All of the checked items below MUST be provided prior to closing:

I. Original Title:

- Vehicle Title
- Trailer Title
- Equipment Title

If the original title is not available, please provide the following information as this is required on the Application for Texas Certificate of Title:

Year: _____
Make: _____
Body Style: _____
Model: _____
VIN: _____

Empty Weight: _____
Carrying Capacity (lbs.): _____ (for trucks & trailers only)

II. Additional Information (required):

License Plate No.: _____
Year of License Plate: _____
Odometer Reading (no tenths): _____
Agreed Value: \$ _____

III. Trailers/Equipment:

- Buyer must provide photographs of Trailer
- Buyer must provide photographs of Equipment

IV. Proof of Insurance:

- Buyer must provide proof of insurance on ALL Vehicles
- No proof of insurance needed on Trailers
- No proof of insurance needed on Equipment

V. On Vehicle Loan Payoffs (no title provided at time of closing):

- Buyer must sign Power of Attorney - (we will provide)
- Seller must sign Power of Attorney – (we will provide)